



Golfing Fellowship of Rotarians – Europe

Guidelines to organise a European Open Championship (EOC) in your country

- Step 1 Your GFR committee must decide if an international Rotary Golf championship can be organised in your country.
1. You need to establish an organising committee (OC) of at least 5 Rotarians.
 2. You need to apply the 'Recommendations to organise an EOC'. (see below)
 3. You need at least 2 or 3 beautiful 18-hole golf courses within an area of maximum 40 kms.
 4. You need to provide comfortable hotel accommodation to host between 150 and 250 participants.
If more than 1 hotel is to be used, one should be defined as the 'main hotel' where the House of Friendship (HOF) will be installed. The HOF is the central meeting point where the participants can meet during the event and where all information about the championship is available.
 5. You need to propose a 5-days program with 3 golf competitions for golfers and with 2 tourist tours for the non-golfers + the organisation of an Opening ceremony with buffet, a cultural evening, a Rotary evening with dinner and a gala & prize giving ceremony. All meals with drinks included.
 6. The participation fee may not exceed 800 € per person for the complete program.
 7. You need to propose the year, the month and in which week (from Monday till Saturday) you wish your country to be the venue of the EOC you want to organise.
 8. It is highly recommended to negotiate a commitment with sponsors to raise at least 10.000 €, in cash or in kind and to negotiate with an insurance company to exclude any unexpected problems that could happen.
- Step 2 Once you have agreed with your team about the items listed in step 1, you then can send a message to the president or the secretary of GFR Europe regarding the willingness of your GFR association to organise a European Open Championship. You will then receive an EOC application form.
- Step 3 This form must be fully completed and sent 2 years in advance of the start of the proposed EOC to the president or the secretary of GFR Europe. This will be your official candidature to become an organiser of a EOC.
- Step 4 The candidature of your GFR will be discussed during the GFR Europe board meeting at the next European championship.
At that meeting the chairman of your Organising Committee (OC) must attend the meeting to present the event. The final decision and acceptance of your GFR's candidature will be made during that meeting and will be confirmed meeting's minutes. From this moment, the chairman of the Organising Committee (OC) becomes a GFR Europe board member until the end of the EOC you will organise.
- Step 5 One year before your EOC finally will take place, your OC chairman needs to introduce a powerpoint presentation or keynote during the board meeting of the EOC prior to your own event, which will be approximately 1 year before your EOC will take place. A small brochure has to be available for all participants.
- Step 6 All information, concerning hotels, golf courses, programmes, registration etc... must also be available at that time, to be inserted in that part of the GFR Europe website that will be used to announce the EOC and to allow Rotarian golfers to register. This is a huge cost saving element in comparison with the past events where every organiser had to build his own website for that purpose. The GFR Europe PR & Communications manager will contact you concerning the content you have to deliver to be published on this website.
- Step 7 In case you want to organise an IGFR World Championship, then you have to contact the secretary of IGFR and follow the IGFR procedure who is described in the IGFR 'Rules, Regulations and Guidelines for Tournament Organizers'. (see our website www.rotary.golf : click on TOURNAMENTS/How to organise/IGFR World Championship).
- Note: Please take into account that the following future EOC have already been accepted by the board:
EOC Tenerife **2019** (Spain)/EOC Kitzbühl **2020** (Austria)/EOC Vierumäki **2021** (Finland)/EOC Belek **2022** (Turkey)



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Recommendations for the Organisation of European Rotary Golf Championships

1. Introduction

This document is based on the bylaws of Rotary International, the Rotarian Professional Fellowships or Leisure Guide and the bylaws of GFR Europe.

Regarding the organisation of a European Rotary Open Golf Championship, the rules of the Royal and Ancient Golf Club of St. Andrews shall apply in addition to the local rules.

This Championship will take place every year in a different country.

2. Organising Committee (OC)

A financially independent OC is set up for each new championship.

It is sponsored by one or more Rotary Clubs and composed by fellow Rotarians that are used to organise and to manage such events.

The OC submits its application early enough to the GFR Europe Committee (see guidelines above) and coordinates the dates of the championship with other national and international championships.

Its organisational structure includes all the administrative and golfing functions required to organise such a championship.

The OC also organises cultural and leisure activities for accompanying non-golfers.

A pre-tour or post-tour-programmes are highly recommended to be organised permitting participants to discover the richness and culture of the host country.

The GFR Europe Executive Committee and its Secretary assist the OC in ensuring a well planned, well organised and smooth running championship.

A select Sports Committee, composed of the President of the OC, the Sports Tournament Director and the President and Secretary of GFR Europe, who will deal with matters related to the application of the golf championship rules.

3. Basic requirements (see above)

- Provide quality golf courses and three competition days.
- Host 150 – 250 people near the selected golf courses.
- Organise three evenings for socialising. One evening free.
- Ensure transfer to the golf courses.
- Negotiate favorable rates for hotels, restaurants and green fees.
- Offer participants reasonable standard participation conditions covering, in particular, green fees, food, lodging and transfers to the golf courses.
- Establish a balanced budget to support all expenses and also support if possible a humanitarian or charitable cause, from the financial profit of the championship.
- Find sponsors or partners who will cover the costs and ensure the success of the event.
- Use the experience of previous organisers in the fields of administration, organisation and golf, to help organise in an innovative way.
- Take advantage of existing software applications for the registration of participants, the payments of their participation fees and the release of the golf results at the end of the championship.
- Issue an information leaflet of the championship (a Championship brochure) with a list of participants and their nationalities. This brochure to be given to all participants upon their arrival.

4. Programme

- **Monday:** Arrival of participants, registration, flag raising & opening ceremony and Opening buffet
- **Tuesday:** A '4 Ball Best Ball' fellowship competition. Evening: free.
- **Wednesday:** A "Discover the region" – programme, GFR Europe board meeting. Evening: 'Rotarian night'.
- **Thursday:** 1st round of the Championship. Evening: 'Cultural programme' with dinner.
- **Friday:** 2nd round of the Championship. Evening: Gala and farewell dinner with the prize giving, distribution of the results & Closing ceremony.



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5. Divisions of championship:

Rotarian golf players Division 1: Rotarians (men and women): **0.0 – 12.4 hcp**, Stroke play
Division 2: Rotarians (men and women): **12.5 – 19.4 hcp**, Stableford
Division 3: Rotarians (men and women): **19.5 – 28.0 hcp**, Stableford

Partners: Division 1: Partners (men and women): **0.0 – 18.4 hcp**, Stableford
Division 2: Partners (men and women): **18.5 – 36 hcp**, Stableford

Seniors >70: Seniors (men and women) playing in the championship: **0 – 36 hcp**, Stableford
Seniors (men and women) playing off 'the special tee-box' **0 – 36 hcp**, Stableford

All the groups are formed by four players or, if possible, by only three players.

Players of the same division play always together!

Players brought together in a group for playing the first round may not be put together in a same group to play the second round.

The Starting list for the first round is to be made: by Hcp ranking and composed by different nationalities, if possible.

The Starting list for the second round is to be made: by players results obtained in the first round and composed by different nationalities, if possible.

The 4 Ball Best Ball fellowship competition on the Tuesday is played in Stableford by all divisions.

Every flight consists of 2 players of 2 different countries (if possible), one with a high, the other with a lower hcp.

6. Prizes and results

The European Champion is the Rotarian with the best gross score in Division 1 (Stroke play).

In each division, 1 gross prize and 3 net prizes are generally awarded.

Division seniors: 1 prize for the best net score of the senior >70, playing off 'the special tee boxes'
1 prize for the best overall net score of the senior >70 playing in the championship.

Nation Cup: Prizes for the 3 players from a same country who obtained the best aggregate net score over the 2 days in the championship. (Senior scores obtained by Rotarian golfers playing off 'the special tee boxes' are excluded)

A list of the daily results, with the nationality of the participants, should be clearly displayed every evening upon a dedicated scoreboard at the House of Friendship (HOF). The final results must be distributed to all tables during the gala dinner. Results will also be shown on the GFR Europe website.

The announcement of the results is made, in principle, by the Sports Director of the Championship in the presence of the President of the OC and the President and Secretary of GFR Europe.

7. Financial aspects

The participants pay the registration fees before the start of the Championship.

The Organising Committee submits a financial report to the GFR Europe Secretary once the championship accounts have been finalised and pays GFR Europe 25 Euros per championship participant (Rotarians and partners).

If there is a financial benefit remaining, a contribution to support a social project can be made by the OC.

Above "Guidelines and Recommendations" document is based on the original 'Recommendations European Championship organisation' document accepted by the GFR Europe Committee on 3rd November 2015, amended with some alterations, on 17th April 2016, and finally reviewed by the GFR Europe Executive committee on 7th December 2018.